



MINISTRY OF TRANSPORT  
MALAYSIA

# LOADING/UNLOADING

14 JUN 2021



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motmalaysia



ministryoftransportmy

# KELULUSAN

- Mesyuarat Sidang MKN pada 11 Jun 2021 telah meluluskan aktiviti loading dan unloading bagi aktiviti import dan eksport, bagi SEMUA jenis barangan
- Aktiviti terhadap kepada barangan yang telah sedia ada sahaja – terhad di bahagian Gudang sahaja
- Mesyuarat JK Teknikal 23/2021 – meminta MOT membuat penyelarasan

# CADANGAN WAKTU OPERASI LOADING/UNLOADING

## Mesyuarat Bersetuju agar operasi terhadap:

- 3 hari seminggu (**Isnin, Rabu dan Jumaat**) pada waktu siang bermula jam 8 pagi hingga 8 malam  
(waktu operasi berdasarkan nasihat PDRM bagi memudahkan pemantauan/penguatkuasaan)
- Operasi hanya terhadap kepada pemungggahan/memuatnaik barangan sediaada masuk/keluar dari kilang ke pelabuhan/airport



# CADANGAN PELAKSANAAN

- Cadangan adalah seperti kelulusan one-off seperti kenyataan akhbar IGP paa 6 Jun 2021, para 4.
- **Aliran kerja**
  1. Pengimport/pengeksporth pergi ke IPD/balai berhampiran bagi mendapatkan kelulusan membuka Gudang bagi aktiviti pemunggahan/memuatnaik barangan
  2. Dokumen berkaitan barangan perlu dikemukakan sebagai bukti
    - Cth : invois, bill of landing, packing list ect
  3. Pengimport/pengeksporth juga perlu mengemukakan senarai nama pekerja yang akan terlibat dalam aktiviti ini
  4. Pekerja akan menggunakan kelulusan dari PDRM ini sebagai bukti kebenaran pergerakan apabila melalui SJR
  5. Kebenaran PDRM ini juga perlu di tunjukkan kepada pasukan penguatkuasa sekiranya diminta di premis.

## JUMLAH KEPERLUAN PEKERJA BAGI AKTIVITI LOADING/UNLOADING

- 4 – 8 orang bagi satu kontena/ konventional kargo – bagi aktiviti logistik, (*clearance, planning, warehouse for goods movement, loading process & forklift driver*); dan
- Tambahan 2 org bagi setiap pertambahan kontena yang diterima pada suatu masa
- 
- Cara pengiraan: -
- Pemungggahan 1 kontena/cargo = 8 org
- 
- Pemungggahan 10 kontena/cargo = 8 (minima) + (2 org x 9 kontena)
- = 26 pekerja diperlukan

# PERGERAKAN LORI/HAULIER

- Pergerakan lori/haulier bagi tujuan pengangkutan barangan ini adalah dibenarkan seperti mana SOP sedia ada:
  - Tempoh operasi 24 jam
  - Kehadiran pekerja optima
  - Dibenarkan merentas daerah/negeri – bukti consignment note#
  - Surat MOT perlu disertakan bersama bagi tujuan pengesahan operasi kenderaan perdagangan.

# consignment note – order arahan penghantaran barang untuk pengangkutan







MINISTRY OF TRANSPORT  
MALAYSIA

# CONTOH DOKUMEN IMPORT

PERISYIHAN BARANG-BARANG YANG DIIMPOR / DECLARATION OF GOODS IMPORTED		INSTRUKSI KHAS RASMI / INSTRUCTIONS	
1. Nama / Name: Synergy Commercial Imp. S Exp. Ltda RUA LAURA DOS SANTOS LAURINDO, 41 88306-705-ITAJAI-SC-BRASIL C/O SUMATERA PRIMA TRADING PTE. LTD		17. No. Pendaftaran / Registration No.: PKBJ (NBCT), BOT TERGORTH, PULAU PENANG	
2. No. Pendaftaran / Registration No.: BESIM03371 Page: 1 Code: 1 Copy: 1		18. No. Pendaftaran / Registration No.: 40600016 19. No. Pendaftaran / Registration No.: 40600016	
3. Nama / Name: BESGRADE PLYWOOD SDN BHD BATU 10, JALAN POKOK SENI, MUKIM JABI 06000 KEDAH, MALAYSIA		20. No. Pendaftaran / Registration No.: 0117779262656 21. No. Pendaftaran / Registration No.: 0117779262656	
4. Nama / Name: TRUE CONNECTION SDN BHD UNIT 5.06 MENARA BOUSTEAD 39 JALAN SULTAN AHMAD SHAH, 10050 POLAU PINANG		22. No. Pendaftaran / Registration No.: 02062021 23. No. Pendaftaran / Registration No.: 02062021	
5. Nama / Name: NAVEGANTES - BRNVT 6. Nama / Name: 215008/LEO PERDANA 7. Nama / Name: FERNALG (GEORG) 8. Nama / Name: MYPER		24. No. Pendaftaran / Registration No.: 140000.0000 25. No. Pendaftaran / Registration No.: 199.0800 26. No. Pendaftaran / Registration No.: 199.0800	
9. Nama / Name: 1) 30397 PCS OF EUCALYPTUS ROTARY PEELED VENEER 2.20X X 4406.90 9093 244024 X 1220MM		27. No. Pendaftaran / Registration No.: 0.00 28. No. Pendaftaran / Registration No.: 178729.15 29. No. Pendaftaran / Registration No.: 8936.46	
10. Nama / Name: INVOICE VALUE (CFR) USD 42802.20 = RM 178729.15 Exch: 4.1757 FOB VALUE = RM 169792.69 FREIGHT = RM 8936.46 INSURANCE = RM 0.00 OTHER CHARGES = RM 0.00 PORT CHARGES = RM 0.00 CIF VALUE = RM 178729.15 CIEC = RM 178729.15		30. No. Pendaftaran / Registration No.: 178729.15 31. No. Pendaftaran / Registration No.: 178729.15 32. No. Pendaftaran / Registration No.: 178729.15 33. No. Pendaftaran / Registration No.: 178729.15 34. No. Pendaftaran / Registration No.: 178729.15 35. No. Pendaftaran / Registration No.: 178729.15	

CERTIFICADO DE TRATAMIENTO FITOSSANITARIO PHYTOSANITARY CERTIFICATE										
1. Blanket Period: (MM/DD/YYYY) From: 04/12/2021 To: 09/12/2021			2. Single Shipment: Invoice Number: EXPSY 21/042-0002							
3. Certifier's Name and Address: RICO DESINSETIZADORA TÉCNICA LTDA - MAPA BR-5060 / Insit. Isento / Reg. Crea/SC: 064105-9 R. Marcos Gerseles, 671 CEP 89240-000 Fone/Fax: 55 47 3444-4680 São Francisco do Sul - SC - Brasil					4. Exporter's Name and Address: SYNERGY COMMERCIAL IMP. E EXP. LTDA   RUA LAURA DOS SANTOS LAURINDO, 41 - 88306-705-ITAJAI-SC-BRASIL					
Telephone: 55 47 3444-4680 E-Mail Address: rico@fumi@terra.com.br Tax Identification Number: 05.492.329/0001-30					Telephone: (47) 3240-0968 E-Mail Address: export@synergympe.com.br Tax Identification Number:					
5. Producer's Name and Address: SYNERGY COMMERCIAL IMP. E EXP. LTDA   RUA LAURA DOS SANTOS LAURINDO, 41 - 88306-705-ITAJAI-SC-BRASIL					6. Importer's Name and Address: BESGRADE PLYWOOD SDN. BHD. BATU 10, JALAN POKOK SENI, MUKIM JABI, 06000 ALOR SETAR, KEDAH, MALAYSIA					
Telephone: (47) 3240-0968 E-Mail Address: export@synergympe.com.br Tax Identification Number: CNPJ: 10.445.510/0001-26					Telephone: 604-7822936					
6. Part Number	7. Description of Goods	8. HS Tariff Classification	9. Origin Criteria	10. Qualification Method	11. Country of Origin					
	EUCALYPTUS ROTARY PEELED VENEER 2.2MM X 2440MM X 1220MM	4408.90		HEAT TREATMENT HT	BRAZIL					
Field 13- I CERTIFY THAT: * The information on this document is true and accurate and I assume the responsibility for proving such representations. I understand that I am liable for any false statements or material omissions made on or in connection with this document. * I agree to maintain, and present upon request, documentation necessary to support this certification. * I also agree to notify any party provided with this certificate of any changes that might adversely impact a certification previously given. * This certification consists of _____ pages, including all attachments.										
Authorized Signature: <b>Luis Eduardo Lobo</b> CPF: 086.933.996-08 Synergy Com. Imp. Exp. Ltda-Me					Company: SYNERGY COMMERCIAL IMP. E EXP. LTDA Title: OWNER					
Name: LUIS EDUARDO LOBO					Date: (MM/DD/YYYY) 04/12/2021					
Certifier Type (Importer, Exporter, Producer): EXPORTER					Contact Information: export@synergympe.com.br					





MINISTRY OF TRANSPORT  
MALAYSIA

# CONTOH DOKUMEN EKSPORT

PACKING LIST																															
<b>Shipper/Exporter</b> Tomorrow Network Co., Ltd 201, Seochu-daero, Gangnam-daero, Seoul, South Korea		<b>Invoice No. &amp; date</b> INV-TN210525-MMW3 <b>No. &amp; Date of L/C</b> LC NUMBER : LCPRI045452																													
<b>Buyer/Importer</b> MALAYAN METAL WORKS SDN BHD KAWASAN PERUSAHAAN PENANG, MALAYSIA		<b>Notify party</b> MALAYAN METAL WORKS SDN BHD KAWASAN PERUSAHAAN PENANG, MALAYSIA																													
<b>Consignee</b> TO ORDER OF HONG FONG BANK BERHAD		<b>Remarks:</b> TOTAL QUANTITY( H W ) : 72 TOTAL QUANTITY(G.W) : 73 TRADE TERM : CFR PENANG , MALAYSIA ORIGIN: SOUTH KOREA OTHER DETAILS AS PER CONTRACT NO. TMMW-210520 DATED 21/01/2021 PACKING : MILL STANDARD EXPORT PACKING																													
<b>Port of loading</b> INCHEON PORT IN SOUTH KOREA	<b>Final destination</b> PENANG, MALAYSIA																														
<b>Vessel &amp; Voy No</b> WAN HAI 311 S209	<b>Sailing on or about</b> 30-May-21																														
<b>Shipping Mark</b> BUYER : MALAYAN METAL WORKS SDN BHD GRADE : ELECTROLYTIC TIN PLATE SIZE : COIL NO. : N. W : G. W : DESTINATION : PENANG, MALAYSIA MADE IN SOUTH KOREA	<b>Description of goods</b> 72.543MT ELECTROLYTIC TINPLATE AS PER SALES CONTRACT TMMW-210520 DATED 21/01/2021 CFR PENANG, MALAYSIA	<b>Quantity</b>	<b>Net</b>																												
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Interasia			
<b>Shipper</b> Tomorrow Network Co., Ltd 201, Seochu-daero, Gangnam-daero, Seoul, South Korea		<b>BILL OF LADING</b> ILKSEL0110001829 B/L No A27BA02200 <b>ORIGINAL</b>	
<b>Consignee</b> TO ORDER		<b>notify party (CARRIER NOT TO BE RESPONSIBLE FOR FAILURE TO NOTIFY)</b> MALAYAN METAL WORKS SDN BHD KAWASAN PERUSAHAAN PENANG, MALAYSIA	
<b>Ocean vessel / Voy No</b> WAN HAI 311 S209		<b>INTERASIA LINES (M) SDN BHD</b> 55-18-C, MENARA NORTHAM, JALAN SULTAN AHMAD SHAH, 10050 PENANG, MALAYSIA TEL : 2288776 FAX : 2281850	
<b>Port of loading</b> INCHEON PORT IN SOUTH KOREA	<b>Place of receipt</b> INCHEON PORT IN SOUTH KOREA	<b>Pre-carriage by</b>	
<b>Port of discharge</b> PENANG, MALAYSIA	<b>Place of delivery</b> PENANG, MALAYSIA		
<b>Marks &amp; Nos; Container No / Seal No</b> BUYER : MALAYAN METAL WORKS SDN BHD GRADE : ELECTROLYTIC TIN PLATE SIZE : COIL NO. : N. W : G. W : DESTINATION : PENANG, MALAYSIA MADE IN SOUTH KOREA FCL/FCL CONTAINER AS ATTACHED LIST	<b>No of packages or containers</b> 4 CTNS (54 COILS)	<b>Kind of Packages; Description of goods</b> "SHIPPER'S PACK LOAD COUNT & SEAL" "SAID TO CONTAIN" 72.543MT ELECTROLYTIC TINPLATE AS PER SALES CONTRACT TMMW - 210520 DATED 21/01/2021 CFR PENANG, MALAYSIA HONG LEONG BANK BERHAD, LC NO. LCPRI045452 DATED 27 MAY 2021 "FREIGHT PREPAID" SAY : FOUR CONTAINERS ONLY	<b>Gross weight / Measurement</b> 73,768.00 KG 80.00 CBM
<b>Freight payable at</b> INCHEON	<b>Ex. Rate</b> 1144.2	<b>No of original B(s)/L</b> THREE (3)	<b>Place and date of issue</b> SEOUL MAY 30 2021
<b>ALL AS ARRANGED</b>			



MINISTRY OF TRANSPORT  
MALAYSIA

# CONTOH DOKUMEN EKSPORT

**Tomorrow Network Co., Ltd**

## COMMERCIAL INVOICE

<b>Shipper/Exporter</b> Tomorrow Network Co., Ltd 20, Seongnam-daero, Gangnam-daero, Songnam-gu, Seoul 151-744, South Korea		<b>Invoice No. &amp; date</b> INV-TN210525-MMW3 25-May-21 <b>Contract No.</b> TMMW-210520 21 JAN 21																																				
<b>Buyer/Importer</b> MALAYAN METAL WORKS SDN BHD KAWASAN 3, SEBERANG WIRA 13700, PENANG, MALAYSIA		<b>L/C issuing bank</b> HONG LEONG BANK BERHAD WISMA HONG LEONG (MAIN BRANCH) KUALA LUMPUR WISMA HONG LEONG FLOOR 3 18 JALAN PERAK KUALA LUMPUR MALAYSIA L/C NUMBER : LCPR045452																																				
<b>Notify party</b> SAME AS ABOVE		<b>Remarks:</b> TOTAL QUANTITY( N.W.) : 72.543MTS TRADE TERM : CFR PENANG, MALAYSIA ORIGIN: SOUTH KOREA OTHER DETAILS AS PER CONTRACT NO. TMMW-210520 DATED 21/01/2021 PACKING : MILL STANDARD EXPORT PACKING																																				
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signed by **CS PARK**  
Chung-suk, PARK / President

**New Energy Logistics** (PG0198522-H)  
 Lot No : 1-11-C, CHOO PLAZA ,  
 41, LORONG ABU SITI , 10400 PENANG  
 TEL : 04-2100026 , 2100027 FAX : 04-2292686  
 Mobile : 012-4272448

**Booking No : PENM21001167**

**BOOKING CONFIRMATION**

**To:** MALAYAN METAL / SEBERANG WIRA **Date :** 19-05-2021

**Vessel Name :** MTT TAWAU / 21TW206S

**T/S PKL :** SALAM MAJU V.KSMJ2106E

**SCN :** 215118

**Place Of Receipt :** PENANG

**Port Of Loading :** PENANG CY  
 ETA : 30-05-2021 ETD : 31-05-2021  
 Transhipment @ PKW ETA : 12-06-2021

**Port Of Discharge :** SAHATHAI TERMINAL CY  
 ETA : 20-06-2021

**Port Of Delivery :** SAHATHAI TERMINAL

**Description :** TIN CAN

**CLOSING TIME :** T.B.A

**Qty :** 1 X 40'HC





MINISTRY OF TRANSPORT  
MALAYSIA

# CONTOH SURAT MOT



Kementerian Pengangkutan Malaysia  
*Ministry of Transport Malaysia*  
No. 26, Jalan Tun Hussein, Presint 4  
Pusat Pentadbiran Kerajaan Persekutuan  
62100 PUTRAJAYA  
MALAYSIA

Tel : 603-8892 1114  
Faks : 603-8888 0154  
Laman Web : www.mot.gov.my

MOT.600-2/13/11 ( 6249 )  
14 Jun 2021

## KEPADA SESIAPA YANG BERKENAAN

### PENGESAHAN PENGOPERASIAN PERKHIDMATAN PERLU (ESSENTIAL SERVICES) SEPANJANG TEMPOH PERINTAH KAWALAN PERGERAKAN (PKP) BERMULA 1 JUN 2021

Merujuk kepada pengumuman terkini berhubung Perintah Kawalan Pergerakan (PKP), penutupan penuh sektor sosial dan ekonomi akan dilaksanakan dengan pengecualian kepada sektor ekonomi dan perkhidmatan perlu (*essential services*). Untuk makluman, sektor **pengangkutan dan logistik** telah dikenal pasti sebagai salah satu **perkhidmatan perlu** yang telah mendapat **kelulusan** untuk terus beroperasi sepanjang PKP.

2. Sehubungan itu, berdasarkan kepada maklumat Aku Janji yang telah dikemukakan dalam Sistem SMILE, Kementerian Pengangkutan Malaysia (MOT) dengan ini mengesahkan bahawa **DEMAGA LOGISTICS** boleh beroperasi **sepanjang tempoh PKP** ini, tertakluk kepada syarat-syarat yang ditetapkan oleh Majlis Keselamatan Negara (MKN), Kerajaan Negeri serta Pihak Berkuasa Tempatan (PBT).

3. MOT ingin menegaskan bahawa pihak industri bertanggungjawab sepenuhnya untuk mematuhi syarat yang ditetapkan oleh Kerajaan. Tindakan mengkompau kesalahan selaras dengan Seksyen 25, Akta Pencegahan dan Pengawalan Penyakit Berjangkit (Akta 342) akan dikenakan jika gagal mematuhinya.

Sekian, terima kasih.

“PRIHATIN RAKYAT: DARURAT MEMERANGI COVID-19”

“BERKHIDMAT UNTUK NEGARA”

Saya yang menjalankan amanah,

b.p. Ketua Setiausaha

Imbas Untuk Semak Kesahihan



- Surat MOT bagi tujuan pergerakan lori/haulier





MINISTRY OF TRANSPORT  
MALAYSIA

# THANK YOU



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