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NATIONAL RECOVERY PLAN - PHASE 1 MANUFACTURING & PRODUCTION SECTOR

Covering	Operation Hours	24 hours	Custom Attenda	ers nce Hours:	Normal	Workers Capacity:	• <u>Refer to Sch</u> <u>12</u>	edule at page			
Manufacturing and production in essential economy sector.	ACTIVITIES DAN		<u>.s</u>	* * * * EUROCHAN * * * MALAYSIA * * *		AL TRANSLATION BY	EUROCHAN	1 MALAYSIA			
Non-Allowed Activities	Ac	tions		 Brief Description Employers should provide workplace protocols that cover screening for disease symptoms and prevention of infection with reference to the guidelines of Annex 25: COVID-19: MANAGEMENT GUIDELINES FOR WORKPLACES Ministry of Health Malaysia: <u>http://covid-19.moh.gov.my/garis-panduan/garis- panduan-kkm</u>. 							
Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas.	Disease prevent	ion and cor	ntrol								
Fixed Orders Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH genera SOP regarding NRP Phase 1. Subject to rules from loca governing authorities.		g		 Perform sc fever, cougl Screening premises. Employees showing sy 	reening to d h, sore throa should be d with tempe vmptoms suc	nner or handheld in detect COVID-19 re at or daily shortness done daily at the eratures above 37 ch as sore throat, I on duty and enteri	elated sympt of breath. entrance of 7.5 degrees cough, colo	oms such as the factory / Celsius and d, difficulty in			
	and employee	accommodation provided by			 Report to the nearest Health Office if there is a large number of absentees (more than 5% of the total number of employees) due to fever or symptoms. Employees who have a body temperature above 37.5 ° C and / or show any symptoms of cough, sore throat or shortness of breath should be referred to the nearest Company Panel Clinic or Health Clinic. 						



Covering	Operation Hours	24 hours	Customers Attendance		Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>
Manufacturing and production in essential economy sector.	ACTIVITIES DAN F	ROTOCOL	<u>s</u> ,	* * * EUROCHAM MALAYSIA * * *	UNOFFICIA	AL TRANSLATION BY	EUROCHAM MALAYSIA
Non-Allowed Activities	Act	ions			E	Brief Description	
 Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas. Fixed Orders Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local 	Cleaning and di	sinfection	•	three (3) t touched of room, sura centers, to handles. The comp factory / begins. The comp	times a day n such as:- au, bus /en pilets and ga any shall c premises e pany must all commor	/ especially in com lobby, elevator but nployee transporta arbage dump / tras carry out cleaning a each time before	heeds to be carried out from space and often ton, cafeteria, meeting ation, indoor recreation of can, door knobs and and disinfection at the the shift or operation sanitizer at the door places in the factory /
governing authorities.	Physical distant procedural for e health safety	•	•	mandatory Ensure g distancing floor, table such as p	 v. uidelines c are provide and chairs roduction fl 	on best practices ed such as 1 meter s and implemented	ee at public areas are for social / physical r distance mark on the d specifically in:- areas anteen, meeting room, applicable.



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	Covering	Operation Hours	24 hours	Custome Attendan	rs ce Hours:	Normal	Workers Capacity:	<u>Refer to Schedule at pa</u> 12	age
•	Manufacturing and production in essential economy sector.	ACTIVITIES DAN			* * * * EUROCHAM * (* MALAYSIA * * * ^{PERALAYSIA} CHAYSIA	UNOFFICIA		/ EUROCHAM MALAY	SIA
	Non-Allowed Activities		tions				Brief Descriptio		
	Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas.	Ethics at comm within premises		•	necessari meter and Meal brea	ily controlled d wearing fa aks should	by the practice of ce masks.	hip in the premise of physical distancin by stages dependi	ng of 1
	Fixed Orders					, , , , , , , , , , , , , , , , , , ,			
•	Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1.				premises		ct physical dist	rate on a dine in ba ancing practices.	
	Subject to rules from local governing authorities.	Workers transp	ortation		 12 with 0 distancing Employee undergo a 	COMPULSC g. e transport v a disinfection	DRY wearing of the vehicles provided in process each times the process of the p	ing to schedule at face masks and ph I by the company no me after use. be self –disinfecto	eed to
							ance with appropr		



	Covering	Operation Hours	24 hours	Custome Attendan	rs ce Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>	
•	Manufacturing and production in essential economy sector.	ACTIVITIES DAN P	ROTOCOL	<u>S</u>	* * * EUROCHAM * C+ MALAYSIA * * *	UNOFFICIA	AL TRANSLATION BY	Y EUROCHAM MALAYSIA	_
	Non-Allowed Activities	Act	ions				Brief Description	on	
•	Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas.	Worker Housing provided by the employer)	(if		Standard (Act 446 minimum	s of Hous), including standards	ing and Amenitie ensuring that under the Ac	der the Workers Minimu es Act (Amendment) 207 worker housing fulfils th et as well as preventive infectious diseases.	19 he
	Fixed Orders				designate	ed smoking	areas, toilets, bat	ed in sleeping areas, throoms, prayer areas,	
•	Section 16 P.U. (A) 293/2021				Ŭ	eas and othe			
•	Act 342. Subject to rules in MOH general					ction proces by the emplo		ed out daily according to	а
•	SOP regarding NRP Phase 1. Subject to rules from local				 Placemer control. 	nt of securi	ty guards with C	CTV installed for isolation	on
	governing authorities.				entering a	and exiting		g provided by the employe a <u>is not allowed EXCEP</u> <u>encies only.</u>	



Covering	Operation Hours	24 hours	Custom Attenda	ers nce Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>
Manufacturing and production in essential economy sector.	ACTIVITIES DAN P	ROTOCOL	<u>s</u>	* * * EUROCHAM * (* MALAYSIA * * * *	UNOFFICIA	AL TRANSLATION BY	Y EUROCHAM MALAYSIA
Non-Allowed Activities	Act	ions			:	Brief Description	
 Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas. 	Emergency Respor Response Team -	· · ·	ency	Team (ER case mana of a COV company's responsible	T) for the pagement pro (ID-19 infecti Occupationate for:	preparation and imp cedures (if there is a ion). The ERT ca al Health and Safety	19 Emergency Response blementation of emergency an infection or investigation an be appointed from the Committee (JKKP) and is
Fixed Orders						ce with SOPs issued ID-19 prevention mea	asures in the workplace.
 Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities. 				 Each employ (APPROVEL employees Company is screening. Employers isolating ca live at home practitioner company. The cost for a positive ca This implement 	byee MUST D BY MDA) who are co s solely resp are required tegory 1 and tegory 1 and	BE SCREENED Will ONCE (1 TIME) EV nfirmed negative a ponsible for fully to to provide private d 2 positive cases for s are also required or cases in private d disinfection of the p porne by the compan	TH ANTIGEN RTK TEST (ERY 2 WEEKS and only are allowed to work. The bearing the cost of such PKRC for the purpose of for employees who do not to involve private medical PKRCs identified by the premises upon the finding of



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NATIONAL RECOVERY PLAN - PHASE 1 **MANUFACTURING & PRODUCTION SECTOR**

Updated on 17 August 2021

Covering	Operation Hours	24 hours	Customers Attendance Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>					
Manufacturing and production in essential economy sector.	ACTIVITIES DAN	PROTOCOL	S * *** EUROCHA		AL TRANSLATION B	Y EUROCHAM MALAYSIA					
Non-Allowed Activities	Actions	8	Brief Description								
Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas.	Worker Monitorir ERT	 Worker Monitoring by the ERT Regulate hostels and centralized worker quarters, the movemen workers from residences and workplace. Responsible for implementing awareness programs - Plantwing Employee Communication. It is recommended that companies provide a digital approach such 									
Fixed Orders Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities.			 wearable device tracing system for the MySejahtera shared with MOH Perform daily me according to SC Avoid the 3Cs (context) 	es / dongles or employed system or H if necessal onitoring of DP. confined, cro tice of the 3 e to SOP) udits of COV tle blower sy	that are equipped e monitoring. *The other suitable sys ry. employees (temp owded and close). Ws (wash hands, /ID-19 SOP compl	with a real time contact a digital system can use stems. All data must be erature and symptoms) wear masks and warn iance.					
		-	-			employees, locations and time period for tracking					

places that they visit including individuals who they came into contact within a specified time period for tracking purposes, based on GPS tracking information including gender and nationality of the user.



Covering

• Manufacturing and production in essential economy sector.

Non-Allowed Activities

- Please refer to List of Prohibited Activities in EMCO SOP.
- Operation at EMCO areas.

Fixed Orders

- Section 16 P.U. (A) 293/2021
- Act 342.
- Subject to rules in MOH general SOP regarding NRP Phase 1.
- Subject to rules from local governing authorities.

Operation Hours	24 hours	Customers Attendance Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>					
ACTIVITIES DAN F	ROTOCOL	LS **** EUROCHAN * **** EUROCHAN MALAYSIA ****		L TRANSLATION BY	EUROCHAM MALAYSIA					
Actions			Brief	Description						
Positive COVID- 19 Case Management	r (nearest District Health	Office (PKD) employees a) in accordance wit	on and close contact to the h the Regulations 15 P.U. PKD personally using the					
	r T	elated to quarantine fo	ployers need to appoint an officer under the ERT Team to manage all matters ated to quarantine for employees and identify the close contacts of the patient. e officer shall be appointed from the level managers up and report monitoring tus on a daily basis.							
		All positive employees must wear a wristband by PKD or a private hospital / clinic recognized by the MOH.								
		who were found to b (workers' dormitory / w being informed by the identification to the em no entry and exit tra permission of PKD. Em	e positive to worker place PKD) under ployee. Such ansactions a ployers have	o undergo isolation ment center / hot the responsibility of placements shoul are allowed from to bear all costs in	MUST order all employees n at specialized locations el / company PKRC after the employer and provide d be strictly controlled and location except with the clude laboratory testing for and drink as well as other					



Updated on 17 August 2021

Covering

• Manufacturing and production in essential economy sector.

Non-Allowed Activities

- Please refer to List of Prohibited Activities in EMCO SOP.
- Operation at EMCO areas.

Fixed Orders

- Section 16 P.U. (A) 293/2021
- Act 342.
- Subject to rules in MOH general SOP regarding NRP Phase 1.
- Subject to rules from local governing authorities.

Operation Hours	24 hours Customers Normal Workers Capacity: Refer to Schedule at page 12 12
ACTIVITIES DAN F	PROTOCOLS
Actions	Brief Description
Positive COVID-19 Case Management	 Every employee needs to report their health status on a daily basis through the MySejahtera application. For positive employees in special placements with severe symptoms (categories 3, 4 or 5) should be referred to PKRC / Government Hospital / Private Hospital (recognized by MOH) nearest for inspection and further treatment.
	 Positively employees that are discharged can return to work after 10 days from the date of a positive COVID-19 test or from the date of symptom onset or other period prescribed by the MOH without having to undergo a second screening test.



NATIONAL RECOVERY PLAN - PHASE 1 MANUFACTURING & PRODUCTION SECTOR

Covering	Operation Hours	24 hours	Custom Attenda	ers nce Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>
 Manufacturing and production in essential economy sector. 	ACTIVITIES DAN H	PROTOCOLS	<u>s</u>	* * * EUROCHAN * (* MALAYSIA * * * esamaintein changes of status changes of status changes of status changes of status changes of status changes of status c	UNOFFICI	AL TRANSLATION BY	EUROCHAM MALAYSIA
Non-Allowed Activities	Act	tions				Brief Description	
 Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas. 	Management of cases of local ar Workers Definition of a C	nd foreign		cases imi systems (i up the cor	mediately real time co ntact tracing	and inform PK ontact tracing) is r g process.	D. The use of smart recommended to speed
 Fixed Orders Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities. 	 individual who with a polast 14 days eith Face to face with a patient at a disone meter; or Individuals live home with a constant of the second second	vas in direct ositive case er; with a COV stance of les ing in the sa onfirmed C	t in the ID-19 ss than ame OVID-	 contacts of Clinics red All close of the PKD MUST dire i. In speci placem PKD) 	of employed cognized by contacts me or private ect the clos cial placem nent centr under the r	es with symptoms y the MOH. ust be given a su clinic recognized se contact to under nents (employee o	dormitories / employee being informed by the



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NATIONAL RECOVERY PLAN - PHASE 1 MANUFACTURING & PRODUCTION SECTOR

Covering	Operation Hours	21 hours	stomers endance Hours:	Normal	Workers Capacity:	<u>Refer to Schedule at page</u> 12				
Manufacturing and production in essential economy sector.	ACTIVITIES DAN		.*.		AL TRANSLATION B	Y EUROCHAM MALAYSIA				
Non-Allowed Activities Please refer to List of Prohibited Activities in EMCO SOP.	Ac Management of cases of local ar Workers		and exact and ex	 Brief Description Special placements must be strictly controlled and no e and exit is allowed from each room. Employers have to b all the costs and provide adequate food and other back 						
Operation at EMCO areas. Fixed Orders Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities.	 Definition of a C individual who we contact with a person last 14 days either and the second secon	vas in direct ositive case in er; with a COVID stance of less ing in the sam onfirmed COV	s an the the -19 than /ID- VID- VID- * Emplo allowe the Pk period worke to wo Emplo have o homes * Every	PKD or private yees who are s d to leave the D does not inf as announce rs undergoing ork without u yers must e completed self- s. employee nee	orovide identification clinic does not iss self-quarantined a eir residence until a form the employe ed by MOH) close self-quarantine c undergoing a se ensure and verify -quarantine for 10	on to the close contacts sue them wristbands. It their residence are not approved by the PKD. If r after 10 days (or other e contacts of the local an subsequently return econd screening test. that all those workers days in their respective				



Covering	Operation Hours	24 hours	Customers Attendance Hours:	Normal	Workers Capacity:	<u>Refer to Schedule at page</u> <u>12</u>				
Manufacturing and production in essential economy sector.	ACTIVITIES DAN P	ROTOCOL	S * * * EUROCHAI MALAYSIA * * *		AL TRANSLATION BY	EUROCHAM MALAYSIA				
Non-Allowed Activities	Actions		Brief Description							
Please refer to List of Prohibited Activities in EMCO SOP.	Briefings to security guards and staff on the COVID-19 virus and preventive measures		ards and staff on the relevant employees on COVID-19 and the prev							
Operation at EMCO areas. Fixed Orders			preventive measures		affairs and affairs	s relating to	self-quarantine for	orker accommodation or confirmed-positive be given briefings on		
			the self-quarantine procedure.							
 Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1 	342. ject to rules in MOH general P regarding NRP Phase 1.		 If there is a positive case, the premise area excase will be closed by the PKD to carry our identified area. Duration of the closure is between on the PKD's assessment. 							
Subject to rules from local					After disinfection examination and	•	· · ·	ust inform the PKD for		
			 A premise area can be allowed to operate again after the contact tracing process is conducted, disinfection of the premises is complete, positive workers and close contacts are isolated and a risk assessment by the PKD if relevant. The PKD must be kept informed regarding the re-opening of the premises. 							



Covering	Operation Hours	24 hours	Customers Attendance	Hours:	Normal	Workers Capacit	y: • <u>Refer to Schedule at pag</u> <u>12</u>	<u>ge</u>
Manufacturing and production in essential economy sector.	ACTIVITIES DAN F	ROTOCOL	<u>s</u> **	* * EUROCHAM MALAYSIA * EUMAIANSIA CHAMBER OF COMMERCE AND INDUSTRY	UNOFFICIA	L TRANSLATION	BY EUROCHAM MALAYSI	SIA
Non-Allowed Activities	Actions		Brief Description					
Please refer to List of Prohibited Activities in EMCO SOP	Workforce Capao Schedule accord	•	NRP	Workforce Allowed to	e capacity for co o operate	mpanies	On Standby	
Activities in EMCO SOP.Operation at EMCO areas.	NRP Phases	-	Phase 1	60% of Em	ployees		10% Employees	
• Operation at EMCO areas.			Phase 2	80% of Em	ployees			
Fixed Orders			Phase 3	80% of Em				
			Phase 4	se 4 100% of Employees				
 Section 16 P.U. (A) 293/2021 Act 342. Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities. 	Employee Vehicle Capacity Schedule according to NRP Phases		NRP Phase 1 Phase 2 Phase 3 Phase 4	Phase 1 Phase 2 Phase 3			Vehicle capacity for transport prepared by companies50% Capacity50% Capacity100% Capacity100% Capacity	
	Premise Ventilat					ation based on the delines issued by the	em the the	



Updated on 17 August 2021

Covering

Manufacturing and production in essential economy sector.

Non-Allowed Activities

- Please refer to List of Prohibited Activities in EMCO SOP.
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Fixed Orders

- Section 16 P.U. (A) 293/2021 ٠
- Act 342. •
- Subject to rules in MOH general SOP regarding NRP Phase 1.
- Subject to rules from local . governing authorities.

Operation Hours	24 hours	Customers Attendance Hours:	Normal	Workers Capacity:	<u>Refer to Schedule at page</u> <u>12</u>			
ACTIVITIES DAN PROTOCOLS								
Actions	6	Brief Description						
Permitted Manufacturing A according to the		• Companies which have achieved the following vaccination rate are allowed to operate during all NRP phases (even if they are not listed under the list of activities on page 15) in accordance with the following prescribed capacities:						
doses) of every of	(2	Fully Vaccinated Rate (2 doses)		Operating Capaci	Operating Capacity in all Phases of NRP			
		40% of registered employees		60%	60%			
		60% of registered employees		80%	80%			
		100% of registered employees		100%	100%			
		 Companies which have not yet achieved a minimum vaccination rate of 40% have to comply with the conditions set in the effective NRP SOP. 						
		• Random enforcement measures will be conducted to ensure validity of the information produced and legal action including closure measures will be immediately implemented if false workforce vaccination information is found.						
		• All companies under the manufacturing sector must comply with current SOPs (elements of social distancing, case management, health protocols and other						

even if a high vaccination status is achieved. * For reason of calculation of workers vaccination rate, workers vaccinated at least twice (2) vaccine does are eligible to be included in the calculation.

elements) as stated in the gazetted NSC General SOP and Manufacturing SOP



	Covering	Operation Hours	24 hours	Customers Attendance Hours:	Normal	Workers Capacity:	• <u>Refer to Schedule at page</u> <u>12</u>
•	Manufacturing and production in essential economy sector.	ACTIVITIES DAN PROTOCOLS					Y EUROCHAM MALAYSIA
•	Non-Allowed Activities Please refer to List of Prohibited Activities in EMCO SOP. Operation at EMCO areas. Fixed Orders Section 16 P.U. (A) 293/2021 Act 342.	Actions MySejahtera application		 Brief Description Employees, and customers need to download and register the MySejahtera application on their respective mobile phones Premises owners are required to register and download the MySejahtera application for use by visitors, customers and employees entering the premises. It is mandatory for all workers and visitors to scan the MySejahtera application before entering the premises. A worker or visitor with a high risk status on the MySejahtera app is not allowed to enter the premises. For companies listed 3 times within 7 days in HIDE, the company will be immediately closed for 3 days. A reminder will be issued by MITI for every 			
 Subject SOP Subject 	Subject to rules in MOH general SOP regarding NRP Phase 1. Subject to rules from local governing authorities.	Compliance and Enforcement		 company listed in H MITI / KKM / PDR authorized under any time. Based on the authorized if there (wearing face may protective equipment) Employers must personal hygiene to Any person who offense can, up 	HDE for the fi M / KKM / J Act 342 may ority given, im is a violation asks, employe ent, body temp always make o prevent CO violates any oon conviction	rst and second occu TK / PBT / JKKP / F make compliance a mediate closure of th of the conditions of t ee numbers, physi perature screening ar awareness annou VID-19 infections.	rrence. RELA / APM or any officer and enforcement checks at the premises for 7 days can their permission to operate cal distancing, personal and so on). Incements on health and Orders and commits an and punishment as set out



Updated on 17 August 2021

Covering

Manufacturing and production in essential economy sector.

Non-Allowed Activities

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Fixed Orders

- Section 16 P.U. (A) 293/2021 ٠
- Act 342. •
- Subject to rules in MOH general SOP regarding NRP Phase 1.
- Subject to rules from local . governing authorities.

Operation Hours	24 hours Customers Attendance Hours:	Normal Work	ers Capacity: • Refe <u>12</u>	er to Schedule at page				
ACTIVITIES DAN PRO Actions		COLS COLS UNOFFICIAL TRANSLATION BY EUROCHAM MALAYSIA Brief Description						
List of permitted Manufacturing Activities in accordance with NRP Phases	 Phase 1 MCO 3.0 LIST OF ESSENTIAL SERVICE (POSITIVE LIST) 1. Aerospace 2. Food and Drinks 3. Packaging and Printing for Food Industry 4. Personal Hygiene 5. Health and Medical Items 6. Personal Protective Equipment (PPE) and Fire fighting Equipments 7. Medical devices 8. Electrical and Electronics 9. Oil & Gas including Petrochemical, and Petrochemical products 10. Machinery and equipments 11. Textile (Only for PPE) 12. Oil and Lubricant 	Phase 2 MCO 3.0 LIST OF ESSENTIAL SERVICE (POSITIVE LIST) Addition to list on Phase 1 1. Automotive (vehicles and components) 2. Ceramic 3. Cement 4. Rubber 5. Iron and steel 6. Furniture for export	Phase 3 ACTIVITIES ALLOWED All sub-sectors of the manufacturing sector is allowed to operate.	Phase 4 ACTIVITIES ALLOWED All sector are allowed to operate				

Note: Companies may only make appropriate improvements to this protocol but any relaxation is strictly prohibited.

Prepared by the Ministry of International Trade and Industry (MITI)