#MYDIGITALWORKFORCE WORK IN TECH (MYWiT)

MDEC®

It is an initiative to incentivize employers to hire unemployed Malaysians via digital re-skilling or upskilling.

The initiative also aims to meet the strong demand for digital business services jobs, and higher value digital tech jobs.

What does it offer?

Salary and training incentives for companies to hire digital talent.

PROGRAMME OVERVIEW

	Digital Business Services (DBS)	Digital Tech Apprenticeship (DTA)
Who is eligible?	Companies who are hiring fresh graduates/ unemployed Malaysians for Digital Business Services* job roles	Companies who are hiring unemployed Malaysians for high demand tech jobs in Data Science, Software Development and Cybersecurity
The Incentives	Total Incentive: Min: RM9,800 Max: RM20,600/pax • Training Incentive: Up to RM5,000/pax • Salary incentive: 40% of monthly salary for 6 months (Minimum salary: RM2,000/month)	Total Incentive: Max RM15,200/pax • Training Incentive: Up to RM8,000/pax • Salary incentive: RM1,200/month for 6 months (Minimum salary/allowance: RM3,000/month from 4th month onwards)
Type of training	In-house training with minimum of 40 hours; OR "Work and Learn" courses or "Learning on Demand" courses (min 20 hours) listed on MDEC's Digital Skills Training Directory	Career upgrade courses listed on MDEC's Digital Skills Training Directory

*Digital Business Services Job - A service that is delivered to business customers by business units using digital tools and platforms (e.g: finance & accounting, HR, marketing, content moderation, customer experience etc) – reference to Digital GBS Industry Skills Framework

DIGITAL GBS INDUSTRY SKILLS FRAMEWORK

GBS - BPO CAREER PATHWAYS

Global Business Outsourcing (GBS) - Business Process Outsourcing (BPO)

NOTE : *Career pathways in Digital GBS is unique in the sense that talents are able to move across various roles & functions easily.*

7	Business Leaders
6	Head
5	Manager
4	Team Leaders

DOMAIN & SPECIALISATION

Content Moderation	Customer Service	Backoffice	Finance & Accounting	Technical Support	Human Resources	Sales & Marketing	Procurement	Technology
3 Content Moderation Specialist	**3** Customer Service Specialist	**3** Backoffice Specialist	**3** Finance & Accounting Senior Analyst	**3** Tech Support Specialist	**3** HR Specialist	**3** Sales & Marketing Specialist	**3** Procurement Specialist	**3** Technology Analyst
2 Content Moderation Associate	**2** Customer Service Associate	**2** Backoffice Associate	**2** Finance & Accounting F&A	**2** Tech Support Associate	**2** HR Associate	**2** Sales & Marketing Associate	**2** Procurement Associate	**2** Technology Developer

1 Entrance Level: Fresh Graduates, Juniors, School Leavers

Content Moderation	Customer Service	Backoffice	Finance & Accounting	Technical Support	Human Resources	Sales & Marketing	Procurement	Technology
• Web content Review • Social Content review • Audio & Video Content Service • Customer Interaction	• Customer Service • Customer Care • Customer Interaction	• Admin • Backoffice	• Transactional Finance Processes • Financial Planning & Analysis (FP&A) • Statutory Accounting • Tax • Treasury • Business Partnering	• Tech Support • Developer • Tech Assistant • Tech Admin	• Human Resources	• Sales & Marketing	• Procurement	Technology : • Robotic Process Automation (RPA) • Artificial Intelligence (AI) • Blockchain • Automation • Data Science • Other emerging tech for GBS/BPO

MYWiT LEVERAGES ON MDEC'S DIGITAL SKILLS TRAINING DIRECTORY ~ ALL COURSES REVIEWED AND ENDORSED BY PRACTITIONERS

3 TYPES OF COURSES

RELEVANCE TO MYWiT PROGRAMMES

Work and learn courses
(basic, intermediate, advanced)

Courses in
- Data
- Cybersecurity
- Software Development
- Games
- Animation
- GBS (coming soon)

42 Course Providers (e.g.)

IVERSON | UNiMAS UNIVERSITI MALAYSIA SARAWAK BUSINESS SCHOOL | CyberSecurity MALAYSIA

GFXCO | PEOPLElogy DISCOVERY • DEVELOPMENT • DIGITALISATION | iTrain <you learn/> | COQNITICS

knowledgecom MALAYSIA | SINGAPORE | INDONESIA | TRAINOCATE

180 Courses to-date (e.g)
- MS Cert in Programming in HTML5 with Java Script
- 3D Modelling Fundamentals
- SAP System Security Fundamentals
- Game Design & Development
- Character Sculpting in Z-Brush

✓ **Digital Business Services**

Career upgrade courses (90% placement record/5 confirmed hiring partners)

Courses in
- Data
- Cybersecurity
- Software Development

15 Course Providers

GA | N NEXT ACADEMY | Forward School

RedBeat Academy | 3UM ASIA UNITED MANAGEMENT | APIIT CORPORATE TRAINING

42 KUALA LUMPUR Sunway Education Group

35 Courses to-date (e.g.)
- Data Science Immersive
- Full stack web development bootcamp
- Software Engineering (Basic)
- CISCO Certified 200-201 Cyberops Associate Certification

✓ **Digital Tech Apprenticeship**

Learning on demand courses

Courses in
- Data
- Cybersecurity
- Software Development

10 Platform Providers

openlearning | §sas

LEADERONOMICS digital

LinkedIn Learning

10 Platforms to-date(e.g)
- Journey Through Data
- Introduction to Cybersecurity
- Agile Software Development
- RPA (Robotic Process Automation)

✓ **Digital Business Services**

For more info, please refer to: https://mdec.my/digitalskillstrainingdirectory/

ELIGIBILITY CRITERIA: FOR EMPLOYERS

Digital Business Services (DBS)	Digital Tech Apprenticeship (DTA)
Max hiring: 500	Max hiring: 50

1. Incorporation in Malaysia under the Companies Act 1965 or the Companies Act 2016
2. Minimum paid-up capital : RM20,000
3. Not be the subject of a liquidation/winding up/dormant
4. Not a public-sector employer, federal & states statutory body and local authority
5. Offering employment for a minimum of 12 months
6. Employment offer letter issued after online qualifying application date
7. Company director / shareholder / partner / senior management to declare and disclose if there is any close business relationship/close family relationship with any of MDEC's director or employee
8. Not a current recipients of any government/MDEC grants that include hiring and/or training subsidies.

ELIGIBILITY CRITERIA: FOR EMPLOYEES

Digital Business Services (DBS)	Digital Tech Apprenticeship (DTA)
• Fresh graduates, unemployed* & retrenched employees	• Unemployed* & retrenched employees

1. Malaysian citizen
2. Must not be a close family member (spouse, parent, child (including adopted child or step-child), brother or sister, spouse of child, brother or sister) of a director/shareholder/top management of the hiring company
3. Not a current/past beneficiary of any MyDigitalWorkforce Work In Tech (MYWIT) incentive in any company
4. Not part of PenjanaKerjaya 2.0 and Penjana KPT-CAP programmes

*unemployed for min of 2 months

HOW TO APPLY?

Within 2 months

(Company to post the job vacancies in any job platform before apply)
Apply Online on mdec.my/MYWiT

Receive Acknowledgement e-mail

Hire candidate & select training **(Digital Skills Training Directory/In-house for DBS)**

Submit supporting documents for approval

Obtain offer letter from MDEC

Claim:
Training incentive - upon training completion
Salary incentive – upon completion of 3rd and 6th month

Qualifying*

Approval**

Incentive activated

Reimbursement

Note:
* The new employee employment letter date can be after company submits the qualifying application to MDEC
** Company will be invited for a clarification session with the Grant Recommendation Committee during evaluation meeting

APPLICATION CHECKLIST

Digital Business Services (DBS)	Digital Tech Apprenticeship (DTA)

Stage 1 - Qualifying

1. Fully completed and signed online application form
2. Job posting link (an active link for minimum duration of 2 months)
3. For company operated >1 year - Verified Audited Account and as to date Management Account
4. For company operated <1 year - As to date Management Account

Stage 2 - Approval

1. Copy of employment offer letter for a minimum duration of 12 months;
2. Copy of new employee IC;
3. Copy of past 6 months EPF statement of the new employee
4. Retrenchment Letter (for retrenched employee)
5. Letter of commitment between Employer and Training Provider or Purchase Orde (for Career Upgrade/Work & Learn Courses);
6. Quotation (only for Learning on Demand courses) ;
7. In house training details as per template provided (for DBS only)
8. Evidence of fund / project completion for any government funding (if applicable);
9. Central Credit Reference Information System (CCRIS) Report for top five major shareholder;
10. A Board of Directors' resolution (as per the template provided) of the applicant approving and authorizing, inter alia, execution of the Funding Agreement ;
11. Cover letter to confirm that all the documents and information submitted are correct and sign by the company authorized signatory.

SPECIFIC CONDITIONS

Digital Business Services (DBS)	Digital Tech Apprenticeship (DTA)

1. Company can only submit one application until approval stage. Company may submit 2nd application after accepting MDEC's Letter of Offer for the first application and it is subject to fund availability.

2. The reimbursement of the incentive is only applicable for participant who has completed the first 3 months on the programme.

3. Employers are not allowed to replace a participant (hired employee) under the incentive

4. Employers are required to notify MDEC and provide documentary evidence within 30 days if the participant resigns, or if employers terminate the participant from the company

5. Employers are required to provide an employee status report at the end of 6 and 12 months employment together with latest EPF statement and any additional evidence to verify the salary payment transactions (if required) of the Participating Employee

THANK YOU