

# #MYDIGITALWORKFORCE WORK IN TECH (MYWiT)

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# WHAT IS MYWiT?

It is an initiative to incentivize employers to hire unemployed Malaysians via digital re-skilling or upskilling.

The initiative also aims to meet the strong demand for digital business services jobs, and higher value digital tech jobs.

**What does it offer?**

**Salary and training incentives for companies to hire digital talent.**

# PROGRAMME OVERVIEW



## Eligibility criteria

Companies who are hiring fresh graduates/ unemployed Malaysians/ retrenched employees for the following:

- 1) Digital Tech roles in any industry
- 2) Digital Business Services roles in any industry

*Note: Refer Industry Skills Framework (IndSF) for Digital Technology*

**Total Incentive: Min: RM9,800 Max: RM23,600/pax**

## Incentives

Training Incentive:  
In-house training: Up to RM5,000/pax  
External training: Up to RM8,000/pax

\*training incentive amount (RM) excluding 6% SST

Salary incentive:

40% of monthly salary for 6 months (Minimum salary: RM2,000/month)

Salary incentive capped at RM2,600 pax/month (40% from RM6,500 pax/month)

## Allowable training

In-house training with minimum of 40 hours;

1. The training provider can be from other entity within the same group of company

External training:

1. Courses listed in MDEC's Digital Skills Training Directory:

- Work and Learn courses or
- Career upgrade courses or
- Learning on Demand courses (min 20 hours)

## Industry Skills Framework (IndSF) for Digital Technology

<https://mdec.my/digital-economy-initiatives/for-the-people/upskilling-opportunities/>

Below is the link to the job description for each category in Indsf:

- i. [Data Science](#)
- ii. [Cybersecurity](#)
- iii. [Games](#)
- iv. [Animation](#)
- v. [Software Applications](#)
- vi. [Digital Global Business Services](#)
- vii. [Fintech](#)
- viii. [Digital Marketing](#)
- ix. [Cloud Technology](#)

# MYWIT LEVERAGES ON MDEC'S DIGITAL SKILLS TRAINING DIRECTORY



~ ALL COURSES REVIEWED AND ENDORSED BY PRACTITIONERS

## 3 TYPES OF COURSES

### Work and learn courses

(basic, intermediate, advanced)

Courses in

- Data
- Cybersecurity
- Software Development
- Games
- Animation
- GBS (coming soon)

90 Course Providers (e.g.)



344 Courses to-date (e.g.)

- MS Cert in Programming in HTML5 with Java Script
- 3D Modelling Fundamentals
- SAP System Security Fundamentals
- Game Design & Development
- Character Sculpting in Z-Brush

**Career upgrade courses (90% placement record/5 confirmed hiring partners)**

Courses in

- Data
- Cybersecurity
- Software Development

15 Course Providers



34 Courses to-date (e.g.)

- Data Science Immersive
- Full stack web development bootcamp
- Software Engineering (Basic)
- CISCO Certified 200-201 Cyberops Associate Certification

**Learning on demand courses**

Courses in

- Data
- Cybersecurity
- Software Development

9 Platform Providers



9 Platforms to-date(e.g)

- Journey Through Data
- Introduction to Cybersecurity
- Agile Software Development
- RPA (Robotic Process Automation)

For more info, please refer to: <https://mdec.my/digitalskillstrainingdirectory/> or Email: [mywit.GMD@mdec.com.my](mailto:mywit.GMD@mdec.com.my)

# ROLES AND RESPONSIBILITIES



MDEC	Partners
<ul style="list-style-type: none"><li>a) Assess application including Due Diligence, Job roles, etc.</li><li>b) Provide following incentives:<ul style="list-style-type: none"><li>i. Salary Incentive:<ul style="list-style-type: none"><li>• 40% monthly salary (capped at RM2,600). Salary range: Minimum RM2,000</li></ul></li><li>ii. Training incentive:<ul style="list-style-type: none"><li>• RM5,000 for in-house</li><li>• RM8,000 for 3rd party training</li></ul></li></ul></li></ul>	<ul style="list-style-type: none"><li>a) Hire unemployed Malaysians (including fresh graduates)/ retrenched employees for :<ul style="list-style-type: none"><li>a) Any Digital Tech roles in any industry or</li><li>b) Digital Business Services roles in any industry</li></ul></li><li>b) Provide training to the employees hired under this programme</li><li>c) Submit claim for salary &amp; training within 6 months from the commencement date of the Partnership agreement, and</li><li>d) Bear remaining cost of the salary (minimum 60%) and training cost not covered by the MYWIT incentive</li></ul>

# ELIGIBILITY CRITERIA FOR HIRING PARTNERS



- a) Incorporation in Malaysia under the Companies Act 1965 or the Companies Act 2016
- b) Minimum paid-up capital : RM20,000
- c) Not be the subject of a liquidation/winding up/dormant
- d) Not a public-sector employer, federal & states statutory body and local authority
- e) Offering employment for a minimum of 12 months
- f) Company director / shareholder / partner / senior management to declare and disclose if there is any close business relationship/close family relationship with any of MDEC's director or employee

# ELIGIBILITY CRITERIA: FOR EMPLOYEES

## Fresh graduates, unemployed\* & retrenched employees

- a) Malaysian citizen
- b) Has no permanent employment for a minimum of 2 months/fresh graduates/retrenched employees
- c) Must not be a close family member (spouse, parent, child (including adopted child or step-child), brother or sister, spouse of child, brother or sister) of a director/shareholder/top management of the hiring company
- d) Commencement date stated in Letter of employment is any date 5<sup>th</sup> April 2021 to 31<sup>st</sup> August 2022
- e) Not a current/past beneficiary of any MyDigitalWorkforce Work In Tech (MYWIT) incentive in any company
- f) Not part of PenjanaKerjaya, Jamin Kerja and Penjana KPT-CAP programmes



# SPECIFIC CONDITIONS



- a) Company may submit multiple applications provided they have received MYWiT application status email for the first/previous application
  - MDEC will either issue supplemental agreement or new partnership agreement for additional applications
- b) The reimbursement of the incentive will be on monthly basis.
- c) Hiring partners are given 6 months from the Partnership agreement commencement date (last date of the partnership agreement signed by the company) to submit their final claim.
- d) Hiring partners are not allowed to replace a participant (hired employee) under the incentive
- e) Hiring partners are required to notify MDEC and provide documentary evidence within 30 days if the participant resigns, or if employers terminate the participant from the company.
- f) Hiring partners are required to provide an employee status report at the end of 12 months employment to verify the employment status of the employee under this initiative, including:
  - latest EPF statement or
  - evidence to verify the salary payment transactions of the Participating Employee (only for contract positions)

# HOW TO APPLY?



Hire candidate & select training  
**(Digital Skills Training Directory/In-house)**



Apply Online on [www.mdec.my/MYWIT](http://www.mdec.my/MYWIT)



Evaluation



Received & signed the partnership agreement

Application



Company to register with MDEC e-invoice system



Claim:  
Company to submit e-invoice for claim with required documentations

Reimbursement

# APPLICATION CHECKLIST via ONLINE APPLICATION FORM



## a. Company Information including:

- SSM Certificate

## b. Job information including :

- Job descriptions for the applied job roles

## c. Employee details including:

- Copy of employment offer letter for a minimum duration of 12 months
- Copy of new employee MyKad
- Employees details (template provided)
- Copy of final transcript/certificate/official letter of completion from the employee's University/institution(for fresh graduate)
- Retrenchment Letter (for retrenched employee)

## d. Training information

- External training: Quotation for the selected courses
- In house training: Complete details as per template provided

## e. Written declaration that all the documents and information submitted are correct and signed by the employers' authorized signatory.

# DISBURSEMENT CHECKLIST



Hiring Partners are required to submit the following documents for reimbursement purposes:

**a. Invoice**

**b. Evidence that the Participating Employee completed the training, as follows:**

**i.) External training**

- Training attendance slip; or Completion certificate;
- Invoice or proof of payment of the training cost

**ii) In-house training**

- Training attendance slip; and
- A document to evidence the training cost (template to be provided by MDEC) and to be signed by company authorized signatory of the Recipient as per approved list of training
- MDEC to perform random visit/calls/checking to verify the training

**c. Pay slip and/or EPF statement of the Participating Employee**

**d. Claim template (Provided by MDEC)**  
Consist written declaration that all the documents and information submitted are correct and signed by the employers' authorized signatory.

**e. Integrity Pack (provided by MDEC)**

- **Appendix F** (Integrity Declaration by MDEC Awarded Suppliers)
- **Appendix G** (Integrity agreement on termination on corruption, unlawful, or illegal activities)

# Thank you

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  Malaysia Digital Economy Corporation